

**BOARD OF SELECTMEN  
TOWN OF EAST WINDSOR  
11 RYE STREET  
EAST WINDSOR, CONNECTICUT**

**MINUTES OF SPECIAL MEETING & BUDGET WORKSHOP**

**Saturday, March 11, 2017 at 9:00 a.m.**

**1. CALL TO ORDER**

First Selectman Robert Maynard called the meeting to order at 9:05 a.m., at 11 Rye Street, East Windsor, Connecticut.

**2. ATTENDANCE**

Robert Maynard, First Selectman  
Richard P. Pippin, Jr., Deputy First Selectman  
Jason E. Bowsza, Selectman  
Dale Nelson, Selectwoman  
Steve A. Dearborn, Selectman

**3. APPROVAL OF MINUTES**

**MOTION** made by (Nelson) and **SECONDED** by (Pippin) to accept the minutes from the Special Meeting and Budget Workshop on February 23, 2017 as submitted, with no changes.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin    Opposed: None    Motion: PASSED

**MOTION** made by (Pippin) and **SECONDED** by (Nelson) to accept the minutes from the Special Meeting and Budget Workshop on March 2, 2017 as submitted, with no changes.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin    Opposed: None    Motion: PASSED

**4. PUBLIC PARTICIPATION**

NONE

**5. NEW BUSINESS**

**A. Discussion of Town Departments Budget Presentations:**

**411700 – Human Services**

**MOTION** made by (Pippin) and **SECONDED** by (No One) to accept the 411700 - Human Service's budget as submitted, with no changes, at this time.

Motion: FAILED (No Second)

After a brief discussion readdressing the salaries the Board voted to accept the submitted budget.

**MOTION** made by (Pippin) and **SECONDED** by (Nelson) to accept the 411700 - Human Service's budget as submitted for \$196,820, with no changes, at this time.

In Favor: D. Nelson, S. Dearborn, J. Bowsza and R. Pippin Opposed: None Motion: PASSED

**710100 – Senior Center**

After a brief discussion the Board decided to make a few adjustments to the submitted budget.

**MOTION** made by (Bowsza) and **SECONDED** by (Pippin) to decrease the Capital Purchases line by \$1,100 on the Senior Center's submitted budget.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

**MOTION** made by (Nelson) and **SECONDED** by (Bowsza) to decrease the Professional Services line by \$920 on the Senior Center's submitted budget.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

**MOTION** made by (Pippin) and **SECONDED** by (Ne) to accept the 710100 - Senior Center's budget, with the cuts, at \$236,838.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

**910100 – Broad Brook Library**

Paul Anderson came and spoke again on behalf of the Broad Brook Library. He readdressed what was going on at the library and handed out a copy of the press release that was sent out. To read the press release it is hereto attached as Attachment A. He said there will be fundraising and they will be applying for grants. He found the paperwork that says they are, in fact, non-profit, they are a 501c3. After a brief discussion the Board voted to add \$5,000 to the Broad Brook Library line in the budget.

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to add \$5,000 to the Broad Brook Library line in the budget.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

**910100 – Youth Center**

After a brief discussion about the Youth Center it was decided to add \$6,000 to the Youth Center's line in the budget. Mr. Pippin was against this and did not agree with putting money in the budget for them.

**MOTION** made by (Nelson) and **SECONDED** by (Dearborn) to add \$6,000 to the Youth Center line in the budget to help with operating expenses.

In Favor: D. Nelson and S. Dearborn Opposed: R. Pippin Abstain: J Bowsza Motion: PASSED

Mr. Maynard agreed with the vote and thought adding the money was a good idea.

**410100 – First Selectman**

After reviewing the salaries and again reviewing the budget submitted by the First Selectman there was a lengthy discussion. The discussion revolved around salaries and how to make the increases fair for everyone in the office.

**MOTION** made by (Nelson) and **SECONDED** by (No One) to accept the salary increase for the Full-Time position in the 410100 - First Selectman to be \$4,193.

Motion: FAILED (No Second)

**MOTION** made by (Pippin) and **SECONDED** by (No One) to increase the confidential employee's salaries by \$2,707, which increases it by 3.58%.

Motion: FAILED (No Second)

**MOTION** made by (Nelson) and **SECONDED** by (Pippin) to approve \$181,545, an increase of \$3,705 which is a 2.08% increase.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease the Community Outreach line by \$4,000 to make it \$6,000.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

**410300 – Town Clerk**

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease the Professional Services line by \$500 to make it \$3,215.

In Favor: J. Bowsza, D. Nelson and S. Dearborn Opposed: R. Pippin Motion: PASSED

**410500 – Treasurer**

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease the Professional Services line by \$1,000 to make it \$10,188.

In Favor: J. Bowsza, D. Nelson Opposed: R. Pippin and S. Dearborn Motion: FAILED

Mr. Maynard voted to break the tie and he was opposed so motion failed.

**410700 – Assessor**

**MOTION** made by (Nelson) and **SECONDED** by (Pippin) to decrease the Longevity line to \$820.

In Favor: J. Bowsza, D. Nelson, R. Pippin and S. Dearborn Opposed: None Motion: PASSED

**411100 – Town Planner**

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease Education and Dues by \$2,000.

In Favor: J. Bowsza Opposed: D. Nelson, R. Pippin and S. Dearborn Motion: FAILED

**MOTION** made by (Nelson) and **SECONDED** by (Bowsza) to decrease Education and Dues by \$1,000.

In Favor: J. Bowsza, D. Nelson and S. Dearborn Opposed: R. Pippin Motion: PASSED

**411300 – Building**

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease Professional Services by \$3,500.

In Favor: J. Bowsza Opposed: D. Nelson, R. Pippin and S. Dearborn Motion: FAILED

**MOTION** made by (Nelson) and **SECONDED** by (Bowsza) to decrease Professional Services by \$1,000.

In Favor: J. Bowsza and D. Nelson Opposed: R. Pippin and S. Dearborn Motion: FAILED

Mr. Maynard voted to break the tie and he was opposed so motion failed.

**510200 – Police Department**

**MOTION** made by (Bowsza) and **SECONDED** by (No One) to decrease Education and Dues by \$2,500.

Motion: FAILED (No Second).

**MOTION** made by (Nelson) and **SECONDED** by (Bowsza) to decrease Capital Purchases to \$5,000.

In Favor: J. Bowsza, D. Nelson, and S. Dearborn Opposed: R. Pippin Motion: PASSED

**510300 – Emergency Management**

**MOTION** made by (Bowsza) and **SECONDED** by (Pippin) to decrease the Stipend line by \$667.

In Favor: J. Bowsza, D. Nelson, R. Pippin and S. Dearborn Opposed: None Motion: PASSED

**511000 – Broad Brook Fire Department**

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease the Salary Part-Time line by \$30,000.

In Favor: J. Bowsza, D. Nelson Opposed: S. Dearborn Abstain: R. Pippin Motion: FAILED

Mr. Maynard voted to make a tie and he was opposed so motion failed.

**610100 – Public Works**

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease the Capital Purchases line by \$1,000.

In Favor: J. Bowsza, D. Nelson, R. Pippin and S. Dearborn Opposed: None Motion: PASSED

**710200 – Parks and Recreation**

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease the Capital Purchases line by \$900.

In Favor: J. Bowsza, D. Nelson, R. Pippin and S. Dearborn Opposed: None Motion: PASSED

**811100 – Charter Revision**

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease the Recording Secretary line by \$500.

In Favor: J. Bowsza, D. Nelson, R. Pippin and S. Dearborn Opposed: None Motion: PASSED

**910400 – Information Technology**

**MOTION** made by (Bowsza) and **SECONDED** by (Nelson) to decrease the Equipment line from \$10,000 to \$5,000.

In Favor: J. Bowsza, D. Nelson, R. Pippin and S. Dearborn Opposed: None Motion: PASSED

**910700 – CIP**

**MOTION** made by (Nelson) and **SECONDED** by (No One) to reduce CIP budget to 2% to \$740,342.

Motion: FAILED (No Second).

**B. Discussion of Revenues**

Mr. Maynard gave out a handout about the Governor's Proposed FY 18 State Budget Impact on East Windsor. To see the hand out it is hereto attached as Attachment B (2 pages). They had a lengthy discussion about the about the Special Education and Teacher's Retirement. Mr. Maynard feels he needs to discuss this further with an expert in municipal finance. They also looked at the Board of Education's Budget.

**C. Review and Discuss the entire FY 2017-2018 Budget**

After reviewing the entire FY 2017-2018 Budget the Board felt they made as many adjustments as possible and voted to send it on to the Board of Finance.

**MOTION** made by (Nelson) and **SECONDED** by (Pippin) to approve the their total budget of \$15,324,518 which is a 2.93% increase and send it to the Board of Finance for their approval.

In Favor: D. Nelson, R. Pippin and S. Dearborn Opposed: J. Bowsza Motion: PASSED

**D. Discussion of Scheduling an Additional Day for Budget Presentations:**

It was decided that an additional day would not be needed.

Board of Selectmen  
Special Meeting and Budget Workshop  
3/11/17

**6. PUBLIC PARTICIPATION (Another opportunity for the public to make comments)**

NONE

**7. EXECUTIVE SESSION**

None needed.

**8. ADJOURNMENT**

**MOTION** made by (Bowsza) and **SECONDED** by (Pippin) to adjourn at 12:25 p.m.

In Favor: J. Bowsza, D. Nelson, R. Pippin and S. Dearborn    Opposed: None    Motion: PASSED

Respectfully Submitted,

Rebecca D'Amicol, Recording Secretary



**Broad Brook Library Association**

78 Main Street PO Box 84  
Broad Brook CT 06016  
860-627-0493  
Since 1919

Attachment A  
Page 1

**PRESS RELEASE**

March 2017 – for immediate release

**Broad Brook Library Makes Changes**

The Broad Brook Library has been operational since 1919. It was housed in various locations until 1955 when the newly incorporated association purchased the property at what was 72 Main Street (now 78 Main Street due to the town renumbering the properties in the 1970s).

The Broad Brook Library Association elected a new president in October 2016. Paul Anderson is the new president. Some changes have been made.

An additional librarian was brought in to allow for extending the operating hours on Saturday. The hours on Saturdays were extended from 10:00 am – 12:00 pm to 10:00 am to 5:00 pm as a convenience to our patrons.

We have started having free to the public events on Saturdays based on upcoming holidays and special dates. For example, we recently held a Valentine's card making event. It was well attended. We will be doing these events on the Saturday prior to the special dates.

We're bringing internet access to the library along with computers to help with research and allow books to be ordered from the Connecticut library system.

We buy new books each month from the latest best seller book lists. We have and continue to get Large Print books. If you need to do research, we have the latest CT General Statutes as well as many other publications. You'll also find books on local history some of which are hard to find.

Gently used books are for sale at \$1.00, as are Bookworms, a handmade bookmark that is adorable and a bargain at \$1.00

Stop in and see the changes. More are in the works. We want to be your library resource in the Broad Brook section of town.



**Robert Maynard**

**From:** GEORGE RAFAEL <GRAFAEL@CCM-CT.ORG>  
**Sent:** Wednesday, February 08, 2017 1:12 PM  
**To:** Robert Maynard  
**Subject:** Governor's Proposed FY 18 State Budget

February 8, 2017

**Governor's Proposed FY 18 State Budget Impact on: East Windsor**

On February 8, 2017, the Governor proposed his state budget for FY 18. Below are grant estimates for **East Windsor** for certain key programs. Please see important notes at the end of the table.

More details on the FY 18 state budget and other legislation impacting municipal finance will be provided in the coming days. Updates will be available at [www.ccm-ct.org](http://www.ccm-ct.org).

Grant:	Current Year FY 17	Gov. Proposed FY 18	Gov. Proposed FY 18 v. FY 17	
	(\$)	(\$)	(\$)	(%)
1 Adult Education	16,217	15,604	-613	-3.8%
2 ECS Grant	5,669,122	3,194,083	-2,475,039	-43.7%
3 LoCIP	0	143,619	143,619	
4 Pequot-Mohegan Grant	45,593	45,500	-93	-0.2%
5 PILOT: Colleges & Hospitals	0	0	0	
6 PILOT: State-Owned Property	57,816	71,522	13,706	23.7%
7 Town Aid Road	267,266	267,266	0	0.0%
8 Grants for Municipal Projects	295,024	0	-295,024	-100.0%
9 MRSF Select PILOT	0	0	0	
10 MRSF Revenue Sharing	232,457	334,616	102,159	43.9%
11 MRSF Motor Vehicle	0	0	0	
12 Special Education (see note below)	0	1,928,357	1,928,357	
13 Teachers' Retirement Contribution (see note below)	0	-1,052,181	-1,052,181	
14 Hospital Property Tax (see note below)	0	0	0	
<b>Total</b>	<b>6,583,495</b>	<b>4,948,386</b>	<b>-1,635,110</b>	<b>-24.8%</b>

Notes

- Special Education is a new grant that incorporates the Excess Cost-Student Based funding.
- Teachers' Retirement Contribution is the municipality's contribution to funding the TRB system.
- Hospital Property Tax is revenue municipality will generate from a property tax collected on real hospital property.
- Please understand that we are still reviewing the budget documents to see exactly how these new items will be administered. We will provide full details very soon.

If you have any questions, please contact George Rafael at [grafael@ccm-ct.org](mailto:grafael@ccm-ct.org) or 203-498-3063.

Attachment B  
 Page 2

Grant	Current Year FY 17	Gov. Proposed F18	Difference	Percent
1 Adult Education	16,217	15,604	-613	#NUM!
2 ESC Grant	5,669,122	3,194,083	-2,475,039	
3 LoCIP	0	143,619	143,619	
4 Pequot-Mohegan Grant	45,593	45,500	-93	
5 PILOT:Colleges & Hospitals	0	0	0	
6 PILOT:State-Owned Property	57,816	71,522	13,706	
7 Town Aid Road	267,266	267,266	0	
8 Grants for Municipal Projects	295,024	0	-295,024	
9 MRSF Select PILOT	0	0	0	
10 MRSF Revenue Sharing	232,457	334,616	102,159	
11 MRSF Motor Vehicle	0	0	0	
12 Special Education	0	1,928,357	1,928,357	
13 Teachers'Retirement Contrib	0	-1,052,181	-1,052,181	
14 Hospital Property Tax	0	0	0	
	6,583,495	4,948,386	-1,635,109	
XXX XXXXXXXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXX	
1 Adult Education	16,217	15,604	-613	
2 ESC Grant	5,669,122	3,194,083	-2,475,039	
4 Pequot-Mohegan Grant	45,593	45,500	-93	
8 Grants for Municipal Projects	295,024	0	-295,024	
13 Teachers'Retirement Contrib	0	-1,052,181	-1,052,181	
			-3,822,950	-\$3,822,950.00
XXX XXXXXXXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	
3 LoCIP	0	143,619	143,619	
6 PILOT:State-Owned Property	57,816	71,522	13,706	
7 Town Aid Road	267,266	267,266	0	
10 MRSF Revenue Sharing	232,457	334,616	102,159	
12 Special Education	0	1,928,357	1,928,357	
			2,187,841	\$2,187,841.00
				-\$1,635,109.00
XXX XXXXXXXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	
2 ESC Grant	5,669,122	3,194,083	-2,475,039	
13 Teachers'Retirement Contrib	0	-1,052,181	-1,052,181	
12 Special Education	0	1,928,357	1,928,357	
			-1,598,863	